

**NEW ORLEANS MARTINET FOUNDATION, INC.  
NEW ORLEANS, LOUISIANA**

**FINANCIAL STATEMENTS  
AND AGREED-UPON PROCEDURES REPORT**

**FOR THE PERIOD ENDED JUNE 30, 2005**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10/4/06

**DESIREE' W. HONORE'**  
**Certified Public Accountant**  
**A Professional Corporation**

**NEW ORLEANS MARTINET FOUNDATION, INC.**  
**(A NOT FOR PROFIT ORGANIZATION)**  
**NEW ORLEANS, LOUISIANA**

**FINANCIAL STATEMENTS**  
**AND AGREED-UPON PROCEDURES REPORT**  
**FOR THE PERIOD ENDED JUNE 30, 2005**

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**Desireé W. Honoré, CPA**

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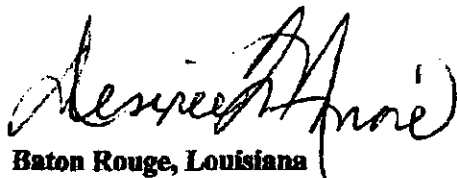
*A Professional Corporation*

**To the Board of Directors  
New Orleans Martinet Foundation, Incorporated  
New Orleans, Louisiana**

**I have compiled the accompanying balance sheet of New Orleans Martinet Foundation, Incorporated (a non profit organization) as of June 30, 2005, and the related statements of income and retained earnings and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.**

**A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.**

**In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, I have issued a report dated August 15, 2006, on the agreed upon procedures.**

  
**Baton Rouge, Louisiana  
August 15, 2006**

NEW ORLEANS MARTINET FOUNDATION, INC.  
(A NOT FOR PROFIT ORGANIZATION)  
NEW ORLEANS, LOUISIANA

STATEMENT OF FINANCIAL POSITION  
JUNE 30, 2005

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$1,534	
Accounts Receivable	11,250	
Prepaid Expenses	340	
Total current assets		<u>13,124</u>

Total assets		<u>\$13,124</u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts Payable	0	<u>0</u>
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Total current liabilities		0
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NET ASSETS - UNRESTRICTED	<u>13,124</u>	<u>13,124</u>
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Total liabilities and net assets		<u>\$13,124</u>
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See accountant's compilation and accompanying notes.

NEW ORLEANS MARTINET FOUNDATION, INC.  
(A NOT FOR PROFIT ORGANIZATION)  
NEW ORLEANS, LOUISIANA

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
JUNE 30, 2005

**SUPPORT AND REVENUE**

Governor's Office of Urban Affairs	\$ 40,000
Donations	11,689
Total support and revenue	<u>51,689</u>

**EXPENSES**

Program services	33,342
Administration	18,120
Total Expenses	<u>51,462</u>

CHANGE IN NET ASSETS	227
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Net assets - beginning of period	<u>12,897</u>
Net assets - end of period	<u>\$ 13,124</u>

See accountant's compilation and accompanying notes.

**NEW ORLEANS MARTINET FOUNDATION, INC.  
(A NOT FOR PROFIT ORGANIZATION)  
NEW OREANS, LOUISIANA**

**STATEMENT OF CASH FLOWS  
JUNE 30, 2005**

**CASH FLOWS FROM OPERATING ACTIVITIES:**

Decrease in net assets	\$227
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Adjustments to reconcile increase in net assets  
to net cash used by operating activities

(Increase) decrease in operating assets:

Accounts Receivable	-11,250
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Prepaid Expenses	-340
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Net cash provided by operating activities	<u>-11,363</u>
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INCREASE IN CASH	-11,363
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CASH AND CASH EQUIVALENTS - beginning of period	12,897
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CASH AND CASH EQUIVALENTS - end of period	<u>\$1,534</u>
---	----------------

See accountant's compilation and accompanying notes.

NEW ORLEANS MARTINET FOUNDATION, INC.  
(A NOT FOR PROFIT ORGANIZATION)  
NEW ORLEANS, LOUISIANA

STATEMENT OF FUNCTIONAL EXPENSES  
JUNE 30, 2005

	<u>Total</u>	<u>Urban Affairs</u>	<u>General Operating</u>
<b>ADMINISTRATIVE</b>			
Fund Raising Expenses	7,573	-	7,573
Postage	804	251	553
Printing	1,700	-	1,700
Rent	4,200	4,200	-
Supplies	3,315	1,390	1,925
Telephone	529	529	-
<b>PROGRAM EXPENSES</b>			
Program-Law Camp	6,091	6,091	-
Program Services	8,699	7,371	1,328
Scholarships	9,894	2,544	7,350
Supplies	6,223	3,337	2,886
Travel	2,436	58	2,378
 Total Expenses	 <u>\$51,462</u>	 <u>25,769</u>	 <u>25,693</u>

See accountant's compilation and accompanying notes.



**NEW ORLEANS MARTINET FOUNDATION, INC.**  
**(A Not for Profit Organization)**  
**NEW ORLEANS, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2005**

1. **Summary of Significant Accounting Policies**

a. **Operations**

New Orleans Martinet Foundation, Incorporated is a non profit organization which provides law related charitable activities for the citizens of New Orleans. The organization holds law camps for high school students to teach writing and oratorical skills, legal fairs where free legal advice to citizens is offered, and scholarships to law school students in the greater New Orleans area.

b. **Basis of Accounting**

The financial statements of New Orleans Martinet Foundation, Inc. have been prepared on the accrual basis of accounting and accordingly reflect receivables and payables.

c. **Basis of Presentation**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations." Under SFAS No 117, the Organization is required to report information regarding its financial position and activities to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

d. **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires the use of management's estimates.

e. **Revenue Recognition**

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions.

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are classified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**NEW ORLEANS MARTINET FOUNDATION, INC.**  
**(A Not for Profit Organization)**  
**NEW ORLEANS, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2005**

f. **Income Taxes**

The Organization is a non profit organization that is exempt from federal income taxation under Section 501 (c) 3 of the Internal Revenue Code.

g. **Functional Expenses**

Expenses are charged directly to the program or administration in general categories based on specific identification.

h. **Cash and Cash Equivalents**

Cash and cash equivalents consists of items having maturities of three months or less from the date of acquisition.

## Desireé W. Honoré, CPA

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A Professional Corporation

To the Board of Directors  
New Orleans Martinet Foundation, Inc.  
New Orleans, Louisiana

I have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of New Orleans Martinet Foundation, Inc., the Legislative Auditor, State of Louisiana, and applicable state grantor agency solely to assist the users in evaluating management's assertions about New Orleans Martinet Foundation, Inc.'s compliance with certain laws and regulations during the period ended June 30, 2005 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

### *Federal, State, and Local Awards*

1. Determine the amount of Federal, state, and local award expenditures for the fiscal year, by grant and grant year.

The New Orleans Martinet Foundation, Inc. received a grant from the Governor's Office of Urban Affairs of \$40,000.

2. For each state award, I selected 6 disbursements made during the period.
3. For the items selected in procedure 2, I traced the disbursements to supporting documentation as to proper amount and payee.

I examined supporting documentation for disbursements and found that payment was for the correct payee. No exceptions were noted.

4. For the items selected in procedure 2, I determined if the disbursements were properly coded to the correct general ledger account.

All of the disbursements selected were properly coded to the correct general ledger account. No exceptions were noted.

5. For the items selected in procedure 2, I determined whether the disbursements received approval.

Inspection of documentation supporting each of the disbursements indicated approvals from the Executive Director and Treasurer. No exceptions were noted.

6. For the items selected in procedure 2, I determined whether the disbursements complied with the grant agreement, relating to activities allowed or unallowed.

*Activities allowed or unallowed:*

I reviewed the selected disbursements for types of services allowed or not allowed. All of the items examined appear to be allowable.

*Eligibility*

I reviewed the selected disbursements for eligibility requirements. For all of the expenditures selected, the eligibility requirements appear to be met.

*Reporting*

I reviewed the selected disbursements for reporting requirements. The annual reporting requirements of the State of Louisiana consists of review financial statements. The review was completed as of the date of this report.

*Meetings*

7. I examined evidence indicating that agendas for meetings recorded in the minute book were posted as an open meeting as required by LSA-RS42:1 through 42:12 (the open meetings law.)

I observed the unmarked copies of the notices and agendas previously held meetings. No exceptions were noted.

*Comprehensive Budget*

8. For all grants exceeding five thousand dollars, I determined that each applicable federal, state, or local grantor agency was provided with a comprehensive budget of those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance.

The grantor, Office of Urban Affairs, was provided with a comprehensive budget that included the purpose and duration of the grant. It also included specific goals and objectives and measures of performance.

*Prior Comments and Recommendations*

9. I reviewed any prior year suggestions, recommendations, and/or comments to determine the extent to which such matters have been resolved.

No prior year recommendations were reported. Therefore, this procedure does not apply.

**This report is intended solely for the use of management of New Orleans Martinet Foundation, Inc., the Louisiana Legislative Auditor, and the applicable state grantor agency and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.**

**August 15, 2006**

**LOUISIANA ATTESTATION QUESTIONNAIRE**  
**(For Attestation Engagements of Quasi-public Entities)**

08/15/2006 (Date Transmitted)

Desiree W. Honoré, CPA APC

6655 Van Gogh Avenue

Baton Rouge, LA 70806

(Auditors)

In connection with your review of our financial statements as of June 30, 2005 and for the period then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulation and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of August 15, 2005.

**Federal, State, and Local Awards**

We have detailed for you the amount of Federal, state and local award expenditures for the fiscal year, by grant and grant year.

Yes ☒ No ☐

All transactions relating to federal, state, and local grants have been properly recorded within our accounting records and reported to the appropriate state, federal, and grantor officials.

Yes ☒ No ☐

The reports filed with federal, state, and local agencies are properly supported by books of original entry and supporting documentation.

Yes ☒ No ☐

We have complied with all applicable specific requirements of all federal, state, and local programs we administer, to include matters contained in the OMB Compliance Supplement, matters contained in the grant awards, eligibility requirements, activities allowed and unallowed, and reporting and budget requirements.

Yes ☒ No ☐

**Open Meetings**

Our meetings, as they relate to public funds, have been posted as an open meeting as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Yes ☒ No ☐

**Budget**

For each federal, state, and local grant we have filed with the appropriate grantor agency a comprehensive budget for those grants that included the purpose and duration, and for state grants included specific goals and objectives and measures of performance

Yes ☒ No ☐

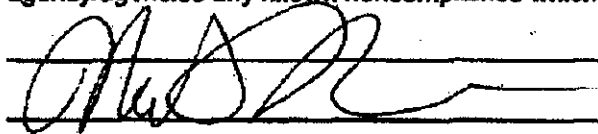
**Prior Year Comments**

We have resolved all prior-year recommendations and/or comments.

Yes ☒ No ☐

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the federal, state, and local grants, to include the applicable laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We will also disclose to you, the Legislative Auditor, and the applicable state grantor agency/agencies any known noncompliance which may occur up to the date of your report.

 Secretary \_\_\_\_\_ Date \_\_\_\_\_  
Treasurer 9-28-2006 Date \_\_\_\_\_  
President \_\_\_\_\_ Date \_\_\_\_\_